

## PRIVACY POLICY

### **1. Who is responsible for handling your personal data?**

The Top Line Lab SL is responsible for handling your personal data. It has its registered office in Passeig de Gracia 61, 3º 1ª, 08007, Barcelona (Spain). If you have any questions or queries relating to data protection, then please contact us through our Online Contact Form.

### **2. How did we obtain your personal data?**

We were provided with your personal data when you completed our Online Contact Form.

### **3. What do we use your information for?**

Any of the information we collect from you may be used in the following ways: - To send emails and newsletters concerning The Top Line Lab ongoing activities or/and announcements - To make personal contact for professional reasons (via phone and email).

### **4. How long will we keep your personal data for?**

We will maintain your personal data on our mailing list for an unlimited period. Should you no longer wish to receive information from The Top Line Lab SL then please send an email via the online Contact Form requesting to be withdrawn from the mailing list.

### **5. Will your personal data be disclosed to third parties?**

Under no circumstances will your personal data be shared with third parties. If for some reason this is necessary, we will ask for your consent beforehand.

### **6. What are your rights?**

You may exercise your right to access, modify or cancel data, as well as request that the processing of your personal data be limited. You may withdraw your consent to us having your data at any moment by requesting this through our Online Contact Form.

### **7. Will this privacy policy be updated?**

This is possible. Should we wish to make a change in our privacy policy then you will be informed beforehand.